

**MINUTES**

**Trustee / Operations Meeting**

4:32 pm Thursday September 21, 2023  
via Zoom

Present: Chair Bryan Miles, Trustee Lee Davis, Trustee Brent Brucker, Operator Kerby Fisher, Administrator Janine Reimer

**1. Approval of the Agenda**..... Moved L.Davis, 2nd B.Brucker. Carried.

**2. Approval of the Minutes**  
Operations Meeting June 29..... Moved L.Davis, 2nd B.Brucker. Carried.

**3. Operations Report**.....K.Fisher

**3(a) Lower tank roof.**

The operator had painted the lower tank roof on September 7th. He said the whole roof had been washed, and all rusted areas grinded down then painted with 2 or 3 coats, while the areas of no rust received 1 coat.

**3(b) Tank hose-bibs replaced.**

The operator had replaced the 2 faucets used for water sampling from tanks-1 and -2.

**3(c) Minor leaks checked.**

The operator had again checked on leaks that had been originally reported by residents or the meter reader, and found again that all were very minor. He recommended that SSID not spend time and money to correct these curbstops right now, but if the meter reader were to report any increases in the leaks, he would address them. .... administrator to advise the owners

**3(d) Generator maintenance.**

The operator had checked generator fluids and run both machines in early September to ensure they were both operating well. Lund Marine had serviced both generators on September 20, with no issues.

**3(e) Fall projects.** The operator said he would drain and service hydrants in October. He would also do valve exercising and maintenance, would continue monthly generator maintenance, and weather-permitting, would paint more hydrants. He was not planning to be on site in December, and would do dead-end flushing in January.

**3(f) Air Release Valves 2024.** The operator said the ARV capital project should include related standpipes and drain valves. The trustees had no objection.

**3(g) EOCP speakers.**

The operator had attended the EOCP conference by video. Two of the conference speakers had information he found useful to SSID, one being a protective coating for corrosion prevention, and

the other being on firefighting damages to water systems, such as backpressure, heat and smoke. The operator suggested that Savary’s fire department be advised of procedures to avoid damage to SSID’s system. The Chair agreed that a talk or presentation should be prepared.

..... if EOCP speaker video is accessible, operator to forward it to trustees and fire department

**3(h) Registered electrician** ..... J.Reimer

The administrator said Electrical Consultant Neil McLean had recommended SSID retain a registered electrician for the purpose of electrical permitting, in keeping with requirements for emergency water systems. She would forward more details when known.

..... administrator to get details of requirements

**3(i) Equipment 2024** .....K.Fisher

The administrator suggested a 5.0 amp-hour battery for the Milwaukee tool set, and the operator said he had been building a list of tools for possible purchase, with the most expensive item being a submersible pump in the range of \$200-\$300. The trustees agreed with the tools purchase.

The operator suggested a hydrovac rental to speed up the ARV project and other projects. The trustees asked for an estimate..... operator to provide estimates on rental of hydrovac

**4. Task List**..... J.Reimer

The administrator said Garrett Tremblay had been temporarily substituting for Maintenance Staff Flora Copley. He had cleaned the maintenance shed skylights, cleared vegetation from the base of the lower tank, mowed, and was aiming to build the lower tank drainbox before freezing temperatures.

**5. Next Operations Meeting** .....possibly January, to be determined

**6. Adjournment**..... Moved B.Miles.

5:32 PM