

SAVARY SHORES IMPROVEMENT DISTRICT

Minutes of a trustee meeting May 13th, 2016 at the home of Trustee Miles on Savary with Trustees Gregory and Trustee Miles in attendance. Trustee Isert was not available for the conference call.

Call to order at 1:04 P.M.

It was moved Trustee Miles; seconded Trustee Gregory: That the agenda be adopted. Carried.

It was moved Trustee Miles that Trustee Gregory be nominated as Chairperson. Carried

The adoption of the minutes for August 2nd, 2015 and March 2nd, 2016 were moved Trustee Miles and seconded Trustee Gregory and approved.

The Task list was reviewed and updated. Trustee Miles reported on the progress regarding the new generator building and installation of the generator into the operating system. New plugs are needed in the pumphouse. Trustee Gregory will contact the Trustee Delegate and the Administrator to update that section of the Task List.

It was moved Trustee Miles and seconded Trustee Gregory; That the contract review for 2016 is overdue and needs to be done before the summer meeting. Carried

The Events Calendar was reviewed. Trustee Miles has updated it for 2016 and he will forward the new calendar to the trustees.

Old Business:

- a. Trustee Gregory reported on the Full Spectrum test review. It was decided to have the full test on both wells again in 2016 to give us three years of data on the new well and then review the data to determine whether test on both wells are needed every year.
- b. Trustee Miles reported on the water leak from the drain of the main tank. The valve is very difficult to turn off.
- c. Trustee Miles will investigate the leak on the main tank of the SIVFD small truck that was reported by a lot owner.

New Business:

- a. Report from Trustee Miles on CWSA Conference at Nanaimo. Trustees Miles and Trustee Delegate Taylor attended on behalf of the SSID. Leak detection was a major topic.
 - b. Trustee Miles reported on the major water loss on a lot on Brian's Way and will investigate further and report to the next meeting.
 - c. Annual Reporting Requirements of the Ministry were discussed.
 - d. The RBC Bank issue was discussed. Trustee Miles reported that it took the bank 10 days to find the mistake and that SSID did not receive an apology for creating the problem and sent a form letter instead.
 - e. Recommendation from the Auditor regarding a single Capital Reserve Fund Account It was moved Trustee Gregory; seconded Trustee Miles: That Trustee Miles investigate the establishment of a single account for the Capital reserve Fund and report back to the trustees. Carried.
 - f. Trustee Miles reported on the logistic nightmare involved in getting insurance and permission to operate the new Utility Cart which has been purchased to replace the truck provided by the Trustee Delegate.
6. Next Meeting: It is planned for mid-June, date and time to be set.

The meeting was adjourned at 2:26 P.M.

Respectfully submitted, Trustee Gregory, Chairperson, SSID