

## MINUTES

### Trustee Meeting

Tuesday, April 19 2022, 10:00 am

Via Zoom

Present:

Trustee Chair Bryan Miles, Trustee John Revitt, Trustee Emer Dubois, Administrator Janine Reimer, and Electrical Consultant Neil McLean.

**1. Approval of the agenda** ..... Moved J.Revitt, 2nd E.Dubois. Carried.

**2. Approval of the Minutes**

2a. Trustee meeting March 7, 2022 ..... Moved J.Revitt, 2nd E.Dubois. Carried.

**3. Administration Report** ..... J.Reimer

**3a. Draft financial statements 2021**

The administrator reviewed the draft financial statements, with attention to operations and administrative expenses, a lower surplus than expected, and revisions to the total capital costs. The only change would be that the year-end transfer be \$8000 to correspond with the surplus.

.....Administrator to request the one change from accountants.

**3b. Bank and reserve funds**

The administrator reviewed the bank account balances, and capital expenses to-date for the year. She asked for a motion for the chequing account to repay the savings accounts for funds previously borrowed for operations.

**3b (i) Motion**

THAT \$30,000 be transferred back from chequing to savings.

..... Moved J.Revitt, 2nd E.Dubois. Carried.

.....Administrator to transfer the funds.

**3c. Taxes paid**

The administrator said that about half the 2022 taxes had been paid as at April 14.

**3d. Manahan / Cedar Way subdivision**

The administrator had distributed a diagram of the property lines of the new subdivision between Manahan Road and Cedar Way. Two unusual circumstances for discussion were the resulting 2 dwellings on 1 lot, and 2 water connections on another 1 lot. The trustees advised the administrator to contact the owners of the 2 connections to determine which connection they wished to keep. Regarding the property with 2 dwellings, the trustees needed more information, after which the subject would be revisited.

.....Administrator to ask owner which connection

**3e. Grant application update**..... All

Consultant Neil McLean presented his calculations of solar power and components required to run the water system in March through October. Chair Miles reviewed his building cost calculations. Together, the preliminary figure was about \$300,000. It was agreed that the grant funding guidelines would determine the limits of what SSID could do.

There was discussion of benefits, such as carbon reduction, and longevity of the system. The trustees also discussed contingencies, such as needing engineers, for example. The Chair said he would discuss his building figures further with Matt How Construction.

Trustee Revitt suggested that the new system be designed to also supply power in the 4 dark months, so would need additional batteries. Neil said this was doable, and would provide the figures. Chair Miles said he would build a spreadsheet to show the diesel fuel savings in volume and cost. Trustee Revitt added that the price of fuel is rising, and carbon tax is rising.

There was some discussion of Trustee Revitt’s research into qualitative and quantitative benefits to the community. Chair Miles said he would be in touch with a person who had experience completing grant application questions of this nature, and the administrator said the Savary OCP had been amended to reduce greenhouse gas emissions. It was estimated that this solar system would cause a carbon reduction of about 50-60 percent.

- .....Administrator to forward the amended OCP to Trustee Revitt
- .....Chair Miles to determine what conceptual answers are required

**5. Next Meeting** .....Operations Thu Apr 21, Admin-Finance Mon Apr 25

**6. Adjournment** .....moved B.Miles.  
11:59am