

MINUTES

Trustee Meeting – Admin/Finance

10am October 24, 2024

via Zoom

Present: Chair Bryan Miles, Trustee Lee Davis, Trustee Brent Brucker, Administrator Janine Reimer.

1. **Approval of the Agenda**Moved B.Brucker; 2nd L.Davis. Carried.
2. **Approval of the Minutes** attached
 - 2a. Admin-Finance Meeting of April 26Moved B.Brucker; 2nd L.Davis. Carried.
 - 2b. In Camera Meeting of April 26Moved L.Davis; 2nd B.Brucker. Carried.
 - 2c. AGM preparation Meeting of July 19Moved L.Davis; 2nd B.Brucker. Carried.
 - 2d. In Camera Meeting of July 19Moved B.Brucker; 2nd L.Davis. Carried.
3. **Financial report**..... J.Reimer
The administrator reviewed the Bank & Reserves Fund spreadsheet showing \$170,245 in the bank and \$147,573 in reserves as at October 18. She also reviewed the third quarter figures for Reserves, showing they were consistent with year-end projections.
4. **Land transfers to family**Trustees
The administrator suggested a possible amendment to Transfer of Water Connection Contract Bylaw 127 to allow an exemption to heirs that are *added* to property title. The trustees considered a few scenarios and advised that the bylaw should not change, but that the official Transfer of Water Contract and related fee payable would not apply until the original owner(s) were no longer on title.
5. **OCP & Land Use—implications of hazard studies**Trustees
The trustees and administrator discussed current and future implications for SSID of the Tetra Tech setback recommendations, and possibly other studies, from being incorporated into the Savary Island Official Community Plan. It was decided the effect could be detrimental to the viability of SSID, and that a letter should be written from the trustees to the qathet Regional District advising them of the various threats to SSID, including: eliminating infrastructure replacements and upgrades in the setback zones; disabling tax projection; reducing tax revenue, eliminating half the fire suppression network, and increasing insurance and rebuilding costs.
6. **Upper Tank Feasibility Study** J.Reimer
The administrator advised that engineering company MSR had received the \$2500 deposit, and that a date for the initial site visit would be determined by them.
7. **12v lithium batteries & charger**..... J.Reimer

The administrator said that Electrical Consultant Neil McLean’s research had not yet located ULC / CSA compliant batteries and charger that would be suitable for the Thomson. The Chair acknowledged that industry compliance was a must for SSID as a water utility.

8. Calendar of Events

The Calendar was reviewed, and on track for October tasks.

9. System Keys B.Miles

The Chair said he had purchased more keys; and he discussed the keying protocols.

10. Next meeting Budget 2025, TBD

11. Adjournment..... B.Miles

11:18 AM