



MINUTES

Trustee / Admin Meeting

10:00 AM Tuesday September 19, 2023

SSID Maintenance Building

Present: Chair Bryan Miles, Trustee Lee Davis, Trustee Brent Brucker, Administrator Janine Reimer.

1. Approval of the Agenda

1a. Motion

THAT the agenda be amended and approved to table the bylaw discussion.

..... Moved L.Davis; 2nd B.Miles. Carried.

2. Approval of the Minutes

2a. Trustee Meeting June 30

..... Moved B.Miles; 2nd L.Davis. Carried.

3. Administrator’s Report J.Reimer

3a. Waterworth financial model

The administrator explained the financial model graph and spreadsheet of proposed taxes to 2047 that would cover projected expenses. The Chair commented on the necessity of increasing taxation now to meet long-term goals. Trustee Davis noted that AGM attendees had understood SSID’s explanation of increased taxation for future expenses.

3b. Insurance premiums

Trustees discussed the 36-percent increase to SSID’s insurance premium. They agreed that SSID pay the 2023-2024 premiums of \$12,925 for SSID, and \$1,821 for the operator.

..... administrator to pay the 2 insurance premiums

3c. Bank and Reserves

The administrator had supplied a spreadsheet showing bank and reserves balances to show that the current Chequing account balance would not cover the balance of 2023 operating expenses. She requested that the non-reserves portion of funds in the Savings account be moved to the Chequing account, to be available for expenditures; and that the July 1st asset management contribution to reserves be reversed back to operations, and made available for expenditure by transferring from the Savings to the Chequing account.

3c (1) Motion

THAT all non-reserves funds in the Savings account be transferred to the Chequing account.

..... Moved B.Miles; 2nd B.Brucker. Carried.

3c (2) Motion

THAT the July 1st asset management contribution to reserves be reversed back to operations, and made available for expenditure by transferring from the Savings to the Chequing account.

..... Moved B.Miles; 2nd L.Davis. Carried.

3d. Refund delay

The administrator said the muffler seller Nett Technologies owed SSID \$245 for 6 weeks now, and that reminders had so far not been effective. The trustees advised the administrator to continue reminders.

3e. Groundwater Licence Application

The administrator said that SSID was finally being reviewed for a groundwater licence, and that she had explained to the Ministry of Forests that SSID’s licence should include a 10,000 cubic meter annual usage to account for future expansion.

4. Add to bylaw meeting

There was discussion of bylaw clarification of commercial vs residential water use, for the purpose of excess tolls. administrator to add to bylaw meeting

5. Discussion of drought effect

The administrator had posted the provincial drought-5 notice on the website homepage. She noted that the government purpose is to protect aquatic life, but that Savary has no fish. The Chair said that the 50-percent water use reduction requirement would be difficult to track. There was discussion of the Ministry of Environment observation well water level being seasonally normal, with dips on long weekends, plus a single-day dip for the April 14 lower tank refill. Trustee Davis suggested that during future drought events, SSID could post sandwich boards and a website message asking residents to be watchful of their water use, and to consult the website for updates. administrator to prepare sandwich boards before 2024 drought season

6. Motion

THAT that the meeting move to In Camera..... moved L.Davis; 2nd B.Brucker. Carried.

7. Calendar of Events

The Chair explained the calendar’s purpose as a reminder of annual and monthly responsibilities of trustees and staff.

8. Next meetings

8a. Operations Meeting4:30pm Thursday September 21

8b. Bylaw Meeting..... 10am Monday October 16

8c. Budget Meeting.....10am Monday November 27

9. AdjournmentMoved B.Miles
11:47 a.m.